

Manager's Agenda

Board Meeting

July 19, 2004

➤ **DOCUMENTS ATTACHED**

- Agenda
- Claim Dockets
 - *May 17, 2004; (Month of June claims and transfers)*
- Letter; Mary Ann Gay
 - *Two Sample Ordinances for review and comment; 1)Rates & Charges and 2)Snowbird Policy*
 - *To CSL Council, Bradley K. Kage, responding to his letter requesting payment of CSL dues and assessments.*
 - *To 1999 BAN holders Council, Theodore J. Esping, responding to his May 5, 2004 letter.*
- Projected Rate Chart; Mary Ann Gay
 - *Forecasted rates at 5%, 7.5% and 10%*
- SRF Loan Payment Schedule; H.J. Umbaugh
 - *Based on 3rd Quarter Interest Rates*
- Letter; SIRPC, Julie Berry:
 - *To JNRU referencing the DOC Planning Grant Approval/Award.*
- Letter; Attorney, Joseph M. Leone:
 - *JNRU/Chaffee & Associates, Inc. dispute; detailed outline of his review.*

➤ **GENERAL INFORMATION**

- Common Water/Sewer Department Issues:
 - **FINANCIAL PRIORITIES:** *All priorities must be fully funded to fully satisfy all aspects of a properly managed public utility.*
 - **Priority 1 = Debt Payment**
 - **Priority 2 = Operation & Maintenance (O&M)**
 - **Priority 3 = UPIS/Depreciation of infrastructure**
 - **PLANNING DOCKET CHANGES:** *A second version of the original Planning Dockets was created to show comparisons between INCOME and EXPENSES as outlined below:*
 - Version No.1 (Original 4/19/2004)
 - INCOME; *as Billed Revenue*
 - EXPENSES; *as Accumulated (all inclusive)*
 - Version No.2 (7/ 19/2004)
 - INCOME; *as Cash Receipts*
 - EXPENSES; *as Accumulated (w/adjustments)*

- **PLANNING DOCKET REVIEWS; Budget v. Rates:** *Review of the current budget and rates versus estimated revenue/expense requirements, not inclusive of an inflation factor or unforeseen expense.*
 - **Planning Dockets** (13-Page document): *General discussion covering information provided*
 - **Sample Rate Increase Table**

- Water Department
 - *Jennings Water, Inc.*
 - No new information on the rate increase
 - *H.J. Umbaugh; New Water Rate Schedule*
 - No new information.

- Sewer Department
 - *Wastewater Treatment Plant (WWTP)*
 - Violations:
 - No ammonia violations for June; however, there were five days where the collection system had overflows reported to IDEM.
 - Summer limits began in May (more stringent); Already close to the summer limit on ammonia.
 - *Notice of Violations*
 - WWTP and Collection System: a meeting will be scheduled with IDEM soon after the 99 BAN refinancing is complete.
 - \$30,000 DOC Planning Grant was approved for the WWTP and the Hayden community sewer solutions.
 - *Shoreline Erosion (Photos provided)*
 - *Approximately 100' of vacuum main must be relocated before the line fails due to shoreline erosion due to the lack of seawall or some form of erosion control.*
 - [REDACTED] *(Photos provided)*
 - Mrs. [REDACTED] has ongoing concerns (for over four years) with her culvert pipe that was removed and reinstalled by Reynolds Construction, Inc. during the Phase 1 sewer expansion project. I have suggested an alternative solution to Mrs. [REDACTED] and to Commissioner Richard Schneider as follows:
 - JNRU provide 16" PVC culvert pipe w/gasket joints and lawn finishing work after installation.
 - County installs pipe and repairs driveway.
 - Thus: larger pipe will carry more water and gasket joints will prevent leaking joints.
 - Mrs. [REDACTED] is happy with this solution.
 - Mr. Schneider has taken it under advisement.

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting minutes approval
 - July 18, 2004:(Special 1999 BAN refinancing meeting)
 - June 21, 2004:(Normal Meeting)

- DMR/MRO signatures
 - June 2004 reports (Collection system violations)