

Manager's Agenda

Board Meeting

November 15, 2004

➤ DOCUMENTS ATTACHED

- Agenda
- Claim Dockets
 - *Month of October claims and transfers*
- Preliminary Budgets for 2005 w/ graphs
- Proposed Ordinance 2004-5
 - *Debt Service Surcharge*

➤ GENERAL INFORMATION

- Common Water/Sewer Department Issues:
 - **Customer Complaints/Requests (Follow up from last month)**
 - *Mr. & Mrs. [REDACTED] and [REDACTED]; Lots No. [REDACTED] & [REDACTED]:*
 - Mr. & Mrs. [REDACTED] are requesting the Board forgo the availability fees for both lots (letter attached).
 - **Water Rates? Losing \$\$\$**
 - *Water is estimated to lose \$21,000 in CY 2004*
 - Expenses: \$25,000 lower than budgeted for CY 2004
 - Revenues: \$46,000 lower than budgeted for CY 2004.
 - **Debt Service Policy; Proposed Ordinance 2004-5;** Mary Ann Gay will present to Board this evening.
 - Notes:
 - Current Debt Service Surcharge calculated based on active customers, not connected (tapped) customers
 - Customers that have paid for taps with the sole purpose of eliminating availability fees will probably protest.
 - Fee will be difficult to collect from inactive customers; collection work will increase as well as the number of liens being applied to customer properties.
 - Extra expense for billing approximately 1,000 more customers.
 - Potential litigation from landlords who rent a large number of properties that will incur the fee while their properties are unoccupied.
 - Combine with depreciation (UPIS) fee.
 - Rework minimum bill to allow for 1,000-gallon minimum
 - Complete a rate study to forecast and address utility goals.

- Weighing options
 - SBR with full design capacity; or
 - Vertical Loop Reactor/Oxidation Ditch with half original capacity
 - North Vernon treatment costs can be proposed during or after PER design.
- **Request for Sewer Waivers**
 - [REDACTED] Hwy 3
 - [REDACTED] N. CR 75 W.
- (Requested information to review thru Mary Ann Gay; have not received anything to date)

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting minutes approval
 - August 16, 2004:..... (Normal meeting)
 - October 18, 2004: (Normal meeting)
- Claim Dockets
 - October 2004
- DMR/MRO signatures
 - October 2004 reports