

Manager's Agenda

Board Meeting

January 17, 2005

➤ **DOCUMENTS ATTACHED (in packet delivered Friday)**

- Agenda
- Meeting Minutes
 - *December 20, 2004*
- Claim Dockets
 - *Month of December claims and transfers*
- 2004 Financial Planning Charts
 - *For review and minimal presentation*
- Letter; To IDEM
 - *NOTICE of an anticipated unavoidable bypass due to cold temperatures!*
- Letter; To FPBH, Brad Bender from Commonwealth
 - *JNRU/North Vernon Regionalization and request for specific documents to review.*
- Letter; From Commonwealth
 - *Proposed IDEM Agreed Order review comments.*
- IDEM; Revised Proposed Agreed Order
 - *For board review and signature*
- Letter w/ attachments; [REDACTED]
 - *Request for a sewer waiver*
- Letter; To City/County permitting authorities, etc...
 - *Drafted by Mary Ann Gay to notify permitting authorities of JNRU sewer planning/permitting review needs.*

➤ **GENERAL INFORMATION**

- Common Water/Sewer Department Issues:
 - **2004 Financial Planning Charts**
 - *Q&A with Board and public (Attached)*
 - **New Truck Quotes/Recommendations;** *I recommend that we award the two truck purchases to Country Chevrolet subject to confirming acceptable financing terms with Home Federal Bank. Per Budget, monthly payments will be approximately the sum of the Water & Sewer Budget's New Equipment funds and the difference in price will be paid from the Sewer cash-operating account as a down payment and tracked as and applied to UPIS, depreciated equipment.*
 - Country; 2005 Chevrolet Silverado 3500 4x4
 - Diesel w/o Service Bed:\$27,760
 - Gasoline w/o Service Bed:\$23,042

- Service Bed:ranged from \$4,745-5,670
- Bowman; Ford F-350 4x4
 - Diesel w/o Service Bed:\$30,233
 - Gasoline w/o Service Bed:\$25,888
 - Service Bed:ranged from \$5,265-5,344
- Bowman; Dodge Ram 3500 4x4
 - Diesel w/o Service Bed:\$32,550
 - Gasoline w/o Service Bed:\$27,740
 - Service Bed:ranged from \$5,265-5,344
- Dave Burt; Dodge Ram 3500 4x4
 - Diesel w/o Service Bed: \$31,719+
 - Gasoline w/o Service Bed: \$25,765+
 - Service Bed:NO QUOTE
- Amick Motors
 - Decided not to quote prices since they were so much higher on the first truckNO QUOTE
- **New Service Beds**
 - *The cost of service beds will increase significantly when the cost of a crane installation, cabinet features, etc... are added to the purchase price. These costs will also be paid from the Sewer cash-operating account as a down payment and tracked as, and applied to, UPIS, depreciated equipment.*
- **Office Building**
 - Snow/Rain Damage (Insurance Claim)
 - *Approximately \$4,500± damage; \$1,000 deductible*
 - Additional work being performed; not covered by insurance
 - *Metal roof sealer; between roof and wall*
 - *Gutter guard/screen*
 - *Second downspout on front of building*
 - *Porch roof (front and side doors); Approximately 3' x 5' each*
 - *Installing lights in porch roofs*
 - *Replaced treated foot board along perimeter of office building*
 - Additional work being planned; not under insurance
 - *Painting office building exterior*
 - *Sealing metal roof with rolled/brushed-on fiber sealer*
- **Emergency Response Plan (ERP)**
 - *ERP computer file is damaged and must be recreated and completed; the year-end deadline was not met but notice was given to the Reggie Baker, IDEM's Director of Security and Counterterrorism via voice mail.*
- **Sale of Old Trucks:**
 - *Will occur after new trucks are delivered*
- Water Department
 - **Rate Ordinance 2004-6**
 - *Sign-In*

- *Public Hearing*
- *Adopt ordinance (by motion, etc...)*
- Sewer Department
 - **Wastewater Treatment Plant (WWTP)**
 - No Violations in December, however:
 - *Temperature drops are adversely affecting the treatment process at the WWTP. The SBR and the EQ Basin are currently frozen and raw flow is being diverted to the East lagoon. Notice was given to IDEM on January 10, 2005; we have approximately one (1) week of storage capacity in the lagoons before we will be forced to bypass the plant and discharge thru outfall 002.*
 - **IDEM; NPDES Permit Objection by North Vernon**
 - *Mary Ann Gay has responded with a letter (no copy)*
 - **IDEM; Revised Agreed Order (WWTP)**
 - *All civil penalties are being waived; otherwise we must develop a Compliance Plan (CP), other acronyms, etc... and meet deadlines and reporting requirements; all of which is very necessary.*
 - *I advise the Board to sign the Revised Proposed Agreed Order tonight! (Attached)*
 - **Lift Station No. 10**
 - *Brooks & Earl have completed the installation of the E-One grinder pump station and it is now operational.*
 - *A new REMC electrical service is providing power to the station now rather than power being provided by the Rolling Hills Shriner's Club; it would be appropriate to begin billing the Shrine Club for sewer service at the next billing cycle.*
 - **Engineering Projects**
 - Hayden PER
 - *Presentation by Ed Tinkle*
 - Phase I/II PER (Unchanged)
 - *Contingent upon WWTP PER treatment alternatives.*
 - WWTP PER
 - *Ongoing communication with North Vernon*
 - January 12, 2005: A meeting was held with two members of the North Vernon Utility Service Board (USB), Pat York and Jack Kelly; County Auditor, Ed Judd; Home Federal Bank representative, Chris Ertly; JNRU board members Ed Whitaker, Dave Brinkman, and Delbert Vincent and myself. This was a constructive meeting that will result in follow up meetings with the intent of bringing the two entities and the community together.
 - January 12, 2005: Another meeting was the following day with City engineering consultants from FPBH,

Brad Bender and Dan Wright; Sewer Supt. Dave McCorvie; JNRU board member Delbert Vincent and myself. This meeting was also very productive and led to the sharing of information that may further lead to potential planning for regionalization of sewers in the county.

- North Vernon sewer system information is being collected and reviewed for the ongoing PERs.
- [REDACTED], [REDACTED] **North Hwy 3; Request for Sewer Waiver**
 - *Mr. [REDACTED] is requesting a sewer waiver that will allow him to connect his existing (although failing) sewer system to Mr. [REDACTED] sewer line being installed under State Highway 7. This would allow the two properties to share the cost of crossing the highway. (Note: all other waivers were new construction)*
- **Letter to Sewer Permitting Authorities**
 - *Mary Ann Gay has drafted a Letter to permitting authorities to notify permitting authorities of JNRU sewer planning, reviewing and permitting needs to aide in dealing with these recurring circumstances. (Attachment)*

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting minutes approval
 - **December 20, 2004:(Normal meeting)**
- Claim Dockets
 - **December 2004**
- DMR/MRO signatures
 - **December 2004 reports**