

Manager's Agenda

Board Meeting

July 20, 2005

➤ **DOCUMENTS ATTACHED**

- Agenda
- Meeting Minutes
 - *June 4, 2005*
 - *June 20, 2005* *(Agenda Item)*
- Claim Dockets
 - *Month of June claims and transfers* *(Agenda Item)*
- Write-Off List
 - *July 2005* *(Agenda Item)*

➤ **GENERAL INFORMATION**

- Common Water/Sewer Department Issues:
 - **Second Quarter Finance Report;** *I recommend a meeting be scheduled with the Budget Committee for the week after next to review financial data, customer loss and budget status.*
 - **Rate Study Group;** *Two meetings of a four-meeting series are over, both meetings identified concerns of the customer base and JNRU. The next two meetings will focus on identifying best-available-solutions to those concerns while developing proposals to the Board for modifying the rate structure.*
 - **Office Building Improvement Projects**
 - Clean & Paint Building:
 - *Scheduled for August*
 - Concrete work
 - *Sidewalks; building entrance scheduled for next week*
 - Shop work; *Run water lines to shop sink, install doors, run air lines and build cabinets.*
- Water Department
 - **Budget Committee review meeting only.**
- Sewer Department

- **Wastewater Treatment Plant (WWTP)**
 - E-coli violations in June:
 - *There were six daily violations in June. Settling of suspended solids has improved, however, algae growth in the EQ Basin has increased exponentially. Algae is blocking the UV rays that provide disinfection; to remedy this problem we have begun cleaning UV bulbs every week and removed algae from the aerator in the EQ Basin.*
 - *We are currently emptying the EQ Basin to aide in the removal of excess algae.*
 - Overhead Presentation: EQ Basin and UV Bulbs affected by solids and algae growth; the EQ Basin is very difficult to clean since the drain line is approximately twelve inches above floor of the tank and the basin has no sump pit for draining the liquid.

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting minutes approval
 - **June 4, 2005:.....(Annual meeting)**
 - **June 20, 2005:.....(Monthly meeting)**
- Claim Dockets
 - **June 2005**
- Write Off List
 - **July 2005**
- DMR/MRO signatures
 - **June 2005 reports**