

## Manager's Agenda

### **Board Meeting**

May 15, 2006

#### ➤ DOCUMENTS ATTACHED

- Agenda
- Meeting Minutes
  - *April 17, 2006* (Agenda Item)
  - *May 6, 2006* (Agenda Item)
- Monthly Financial Charts
  - *April 2006*
- Claim Dockets
  - *Month of April claims and transfers* (Agenda Item)
- Document
  - *Utility Manager's "Employment Agreement"* (Agenda Item)

#### ➤ GENERAL INFORMATION

- Common Water/Sewer Department Issues:
  - **Employment Agreement**
    - Renewal effective June 1, 2006; Board vote required
      - **Paragraph 9. Compensation;** updated to reflect 2006 Budget
      - **Paragraph 10a. Vacation;** Updated from four (4) weeks to Five (5) weeks, eliminated reference to health/dental benefit modification and refers back to the original employee benefits.
      - **Paragraph 20. Duration;** Extends the employment agreement for another three year term.
  - **CSL Lease of old trash site property**
    - CSL Manager was originally scheduled to present a proposal to establish a dirt track for four-wheelers and dirt bikes on this property; however, the manager cancelled due to a change in CSL Board support for the track and the CSL Building Inspector will be presenting instead under new business.
  - **Alliance of Indiana Rural Water / Rural Community Assistance Program (RCAP)**
    - "Utility Board Training: Technical Capacity":
      - *Thursday, May 18, 2006 at 6:30PM at the library*

- “Utility Board Training: Financial Capacity”:
  - Thursday, September 14, 2006 at 6:30PM at the library
- Water Department
  - **Jennings Water, Inc. (JWI); UPDATE; Planned Rate Increases**
    - Reference March Agenda: Mamie Erickson, the manager, stated that “it will be at least one more months before the new rate is established”.
- Sewer Department
  - **Wastewater Treatment Plant (WWTP)**
    - “E-Coli” One Violation in April: Due to an EQUIPMENT FAILURE: The effluent modulating valve received electrical damage after an electrical storm, which caused the valve to fully open and in turn made the UV disinfection ineffective due to high discharge velocity. We manually adjusted an effluent isolation valve to prevent high velocity flows and scheduled Hurst Technical for repairs and recalibration.
  - **IDEM Agreed Order; WWTP**
    - Utility Board met on May 10, 2006 to discuss the following:
      - Potential for the EQ Basin liner to fail: this is imminent; eventually the liner will fail catastrophically and halt our ability to treat and discharge from the facility. Remember, both SBR liners have already failed.
      - The possibility of project cost savings by eliminating the heat exchangers from the project.
  - **IDEM Agreed Order; CSL Sewer Collection System**
    - Collection System Evaluation and Rehabilitation Plan (CSERP); due July 2006. In progress...
  - **Phase I Sewer Expansion Project**
    - Essentially ready for Board approval and submittal to IDEM:
      - \$1.1 Million in grant/loan credits are contingent upon completion of this project; the board should provide an indication of project intent to the SRF before those funds are lost.
      - A response to [REDACTED] written comments concerning the project should be addressed prior to approving the PER.
    - Deannexation of phase I:
      - Phase I areas; must draft document outlining area to be deannexed and submit to IDEM.

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting Minutes approval
  - **April 17, 2006: .....**(Monthly Meeting)
  - **May 6, 2006: .....**(Annual Meeting)
  
- Claim Dockets
  - **April, 2006**
  
- DMR/MRO signatures
  - **April 2006 reports**