



## Manager's Agenda

### **Board Meeting**

August 21, 2006

#### ➤ **DOCUMENTS ATTACHED**

- Agenda
- Meeting Minutes
  - July 17, 2006 (Agenda Item)
- Monthly Financial Charts
  - July 2006
- Claim & Transfer Dockets
  - July 2006 (Agenda Item)
- Ordinance No. 2006-2; Water Rate Ordinance & Rate Study (Agenda Item)
  - *Water ordinance prepared primarily to address the increased cost of purchased water and, to a lesser extent, to address the cost of inflation, loss of customers and essential operation and maintenance expenses.*
- Misc. Documents
  - *Local Community Rate Comparison Tables (updated)*
  - *Smoke testing results: Outline of sewer pipe leaks organized by lift station, document titled "Benefits of Smoke Testing", and a notice/flier posted to properties in smoke testing areas.*
  - *Web site; Frequently asked questions (FAQs)*

#### ➤ **GENERAL INFORMATION**

- Common Water/Sewer Department Issues:
  - **JNRU Web Site coming soon; Misc...**
    - Board photos
      - Photographs of each board member and collectively in a group shot will be taken for the web site during tonight's meeting.
    - Logos
      - Trucks were all fitted with the new logo (upper left corner) last Friday.
    - FAQs
      - The initial list of "frequently asked questions" was compiled by JNRU staff from their own experiences and



various other resources. Please review these suggested questions and feel free to comment or offer suggestions; hopefully these FAQs will help others to become more familiar with the utilities' service policies.

- **Local Community Rate Comparison Tables**
  - Attached and updated with new JWI and JNRU water rates.
- Water Department
  - **Ordinance 2006-2; Water Rate Ordinance**
    - Tonight; second reading and rate hearing.
    - Formalities for the rate hearing and ordinance adoption
      - 1<sup>st</sup> – Open Public Hearing
      - 2<sup>nd</sup> – Read ordinance for the second time
      - 3<sup>rd</sup> - Explain hearing guidelines/rules
      - 4<sup>th</sup> – Call for speakers from the sign-up list (this is a hearing), listen to them.
      - 5<sup>th</sup> – Answer questions brought up by speakers (stay on topic).
      - 6<sup>th</sup> – Close hearing
    - Billing new rates: The earliest that the new JNRU rates can be implemented on a billing cycle is September 1, 2006; this billing cycle reflects water use between July 17, 2006 and August 17, 2006. However, there is a good customer argument against implementing the new rate for service provided prior to the adoption of the ordinance. To avoid that argument we would need to bill customers at the new rate on November 1, 2006 to reflect the billing cycle between September 17, 2006 and October 17, 2006.
- Sewer Department
  - **Wastewater Treatment Plant (WWTP);**
    - No Violation in July: however, on July 25, 2006 a major loss of solids caused the effluent from the SBR plant to be shifted from the outfall to the lagoon system for storage until the upset conditions could be corrected. We suspect that a toxic substance was dumped into the collection system or WWTP, which destroyed the biological life forms used to treat wastewater. We are currently



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in the process of building up solids and re-activating the biological process.

- **IDEM Agreed Order; WWTP**
  - Pending funding to complete project
- **IDEM Agreed Order; CSL Sewer Collection System**
  - Collection System Evaluation and Rehabilitation Plan (CSERP); due October 2006. In progress...
    - Smoke testing of three lift stations complete.
    - Airvac has completed a site visit to offer technical expertise / recommendations to the study.
- **Phase I Sewer Expansion Project**
  - Pending funding to complete project

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting Minutes approval
  - **July 17, 2006: .....** (Monthly Meeting)
- Claim Dockets
  - **July 2006**
- DMR/MRO signatures
  - **July 2006 reports**
- Ordinance No. 2006-2
  - **Adopted and signed**