



## Manager's Agenda

### Board Meeting

October 16, 2006

#### ➤ DOCUMENTS ATTACHED

- Agenda
- Meeting Minutes
  - *September 2006* (Agenda Item)
  - *October 9, 2006* (Agenda Item)
- Monthly Financial Charts
  - *September 2006*
- Claim & Transfer Dockets
  - *September 2006* (Agenda Item)
- Misc. Documents
  - *Outline of web site layout*
  - *Business cards w/ web address*

#### ➤ GENERAL INFORMATION

- Common Water/Sewer Department Issues:
  - **JNRU Web Site coming soon; Misc...**
    - Web site page layout
      - Brief overview
      - Home Page content
      - FAQs; some of the tough questions still to be answered, etc...
      - Reports Page: still determining how to provide an interpretation of content; written, audio/video???
  - **2006 Financial Planning Charts**
    - 3<sup>rd</sup> Quarter Review; Q&A w/ Board and public. (Attached)
  - **Budget & Personnel Committees Meeting;**
    - The Budget & Personnel Committees need to schedule meetings in order to prepare the 2007 Preliminary Budget for presentation at the November 2006 board meeting; I'm recommending Tuesday,

- October 31, 2006 or Thursday, November 2, 2006 at 1:30PM; an additional meeting should be scheduled for both committees during the week prior to the November board meeting.
  
- **Rate Study Group (reforming)**
  - In September 2005 the Rate Study Group held its sixth, and last, meeting focused on review and discussion of the “Water Utility Rate Analysis” & “Sewer District-Financial Analysis” prepared by H.J. Umbaugh & Associates and the “WWTP Improvement Project PER” prepared by Commonwealth Engineers. Again, the group members expressed their thoughts and concerns, and were invited to attend upcoming board meetings and to prepare written and/or oral recommendations for the board. Some members continued to attend board meetings for a while but none were capable of producing an answer to satisfy the communities concerns with high rates and sewer treatment plant/system problems. I suggest that we reform a community-based Rate Study Group to continue to work toward identifying solutions and provide public education and awareness.
  
- Water Department
  - **New water rate goes into effect November 1, 2006**
  
- Sewer Department
  - **Wastewater Treatment Plant (WWTP);**
    - No Violations in September: The lagoons are being drained in preparation for winter operations. The cold weather is already beginning to inhibit our ability to remove ammonia.
  - **IDEM Agreed Order; WWTP**
    - Pending funding to complete project; still no comments from RD.
  - **IDEM Agreed Order; CSL Sewer Collection System**
    - Collection System Evaluation and Rehabilitation Plan (CSERP); due October 31, 2006. In progress...
      - Presentation of the CSERP by Commonwealth; Q&A with the Board, staff and public to assist with the final draft.
      - Schedule Public Hearing
      - Submit to IDEM
  
- **Phase I Sewer Expansion Project**
  - Pending funding to complete project

➤ **DOCUMENTS TO REMEMBER**

- Board Meeting Minutes approval
  - **September 18, 2006: ..... (Monthly Meeting)**
  - **October 9, 2006: .....(Special Meeting)**
  
- Claim Dockets
  - **September 2006**
  
- DMR/MRO signatures
  - **September 2006 reports**

