



Manager's Agenda

Board Meeting

February 19, 2007

➤ **DOCUMENTS ATTACHED**

- Agenda
- Meeting Minutes
 - *January 15, 2007, regular monthly* (Agenda Item)
- Claim & Transfer Dockets
 - *January 2007* (Agenda Item)
- Monthly Financial Charts
 - *January 2007* (Agenda Item)
- Letters; JNRU Manager
 - *Request to use CSL facilities for meetings*
 - *Boil Water Advisory*
- Proposed Legislation, Forwarded by IRSDA President, Connie Stevens
 - *IDEM Commissioner, Tom Easterly: Proposed Legislative Changes*
 - *IRSDA President, Connie Stephens Two e-mails concerning proposed Regional Sewer District (RSD) legislation in 2007, including concerns expressed by USDA Rural Development Director, Gregg Delp.*
- Documents; Service Truck Quotes/Financing
 - *Country Chevrolet*
 - *Bowman Ford/Dodge*
 - *Dave Burt Ford/Dodge*
 - *Corporate Authorization Resolution*
- IDEM: Multiple Formation Orders
 - *Original Order: Creation of the District*
 - *First Modification: Stopped Board from appointing new board members to vacant positions on the board.*
 - *Second Modification: Allowed the Commissioners to appoint Board members.*
 - *Third Modification: Deannexation of the Hayden community and most of Spencer Township from the JNRU District.*
- Letter; IDEM Compliance
 - *Inspection Summary Letter/Referral to the Office of Enforcement*
- Documents; CSERP Submittals
 - *Resolution 2007-1: CSERP submittal based on "economic feasibility"*
 - *Cover letter: prepared by Commonwealth...*



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- Letter; Sewer release
 - [REDACTED] request for a sewer release.

➤ **GENERAL INFORMATION**

- Common Water/Sewer Department Issues:
 - **Country Squire Lakes Association**
 - Special thanks to the CSL board of directors and manager for the use of their meeting facilities.
 - **www.JNRU.org**
 - Recent updates/additions
 - Meeting minutes
 - Pay Your Bill
 - Request for input through the Contact link about providing online and credit card payment options
 - Upcoming Additions
 - IDEM documents that show the progression of the Districts formation, board member appointments, and Agreed Orders
 - Engineering Reports for the Phase 1 Sewer Expansion, Hayden Sewer Project, Wastewater Treatment Plant Project, and the CSL Sewer Project.
 - From the Manager
 - February topic to be selected..., Customer Service?
 - **Part-Time Employee Hired**
 - Gene Hankins is our new part-time employee hired to assist with meter reading, performing work orders, non-payment disconnects, etc...
 - **2007 Sewer Rate Increase (BIG SURPRISE)**
 - August 1, 2007 is the next scheduled sewer rate increase. In the fourth quarter of 2006, while planning the 2007 budget, we believed that the additional revenues were already committed to the existing debt payments, parallel to the repayment plan of the 2004 SRF Bonds. However, the rates were put into affect in 2002 not 2004. Therefore, the 2004 SRF Bond payments do not increase until 2009, at which time the sewer rate increase will be necessary. In the meantime, the rate increase could be put to use, if



appropriate, to offset loss of customers, inflation and to pay for improvements to the collection system for approximately one year. I'll follow up with H.J. Umbaugh about whether or not this is appropriate.

▪ **2007 Proposed Legislation**

- HB 1671; addresses issues about forced sewer connections, setting rates, RSD oversight by local elected officials, etc...
- The attached letter and e-mails should be interesting reading material for District officials.

▪ **2000 Ford Ranger; Truck Lost in Accident**

- Our driver, Bruce Bowman, received some minor injuries and returned to work with doctor specified work restrictions; Bruce was not at fault in the accident. The at-fault driver was not injured but his insurance is paying for workers compensation costs and the truck's totaled settlement value of \$4,074.34.
- New truck specification; 2007 HD ½-ton 4WD full-size pickup (work truck) w/ AT, AC, towing package, etc...; (used for towing, hauling pipe, pumps, material, etc...)
- New truck quotes were received from the following:
 - Country Chevrolet : \$20,900
 - Bowman Ford (Dodge/Ford): \$20,198 / \$21,090
 - Dave Burt: \$21,365+
- To close a loan with Home Federal, we will need a "Corporate Authorization Resolution" approved by the District board. (attached)

○ Water Department

▪ **Boil Water Advisory**

- A Boil Water Advisory was issued after an isolation valve began leaking along Country Manor West near the Marina at lots 1930-1931. The advisory is scheduled to end on Friday, February 16, 2007 at 4:00PM. (attached)

▪ **Meter reading**

- Sub-freezing temperatures, ice and snow covering meter pits have delayed the start of meter reading, which could cause some minor usage increases, thus higher than normal bills this month.



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○ Sewer Department

▪ **Wastewater Treatment Plant (WWTP)**

- No Violations in January: Winter has arrived! The influent flow was diverted to the storage lagoons when water-freezing temperatures set in on January 29, 2007. We anticipate 4-5 weeks of safe storage capacity before we must reroute flow back to the head works of the plant.

▪ **IDEM Agreed Order; WWTP**

- IDEM Inspection Summary Letter/Referral to the Office of Enforcement: As discussed last month, the new IDEM inspector's inspection report resulted in the attached document referring JNRU to the Office of Enforcement. A review and discussion with Commonwealth Engineers of JNRU's position has resulted in the attached draft letter being prepared for Board review, discussion and comment.
- Pending funding to complete project.

▪ **IDEM Agreed Order; CSL Sewer Collection System**

- Collection System Evaluation and Rehabilitation Plan (CSERP):
 - Scheduled for submittal to IDEM tonight (**Agenda Item**)

▪ **IDEM Agreed Order; Hayden Community Sewers**

- IDEM Commissioner, Tom Easterly, signed off on JNRU's petition to deannex the Hayden community from the District. Per Mike Magner, the engineering representative for the County, the County Commissioners have received their official notice from IDEM addressing the County's responsibility for the Hayden communities failing septic systems.



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➤ **DOCUMENTS TO REMEMBER (Signed)**

- Board Meeting Minutes approval
 - **January 15, 2007: (Monthly Meeting)**
- Claim Dockets
 - **January 2007**
- DMR/MRO signatures
 - **January 2007 Reports**
- Misc. Documents
 - **Corporate Authorization Resolution; Home Federal**
 - **Resolution 2007-1; CSERP approval resolution**
 - **CSERP Submittal Letter**