



Manager's Agenda

Board Meeting

March 19, 2007

➤ DOCUMENTS ATTACHED

- Agenda
- Meeting Minutes
 - *February 19, 2007, regular monthly* (Agenda Item)
- Claim & Transfer Dockets
 - *February 2007* (Agenda Item)
- Monthly Financial Charts
 - *February 2007*
- Letter; Manager's response to Inspection Referral
 - *Inspection Summary Letter / Referral of the Office of Enforcement*
- Letter/Application
 - *Economic Development Revenue Sharing Grant Program information*
- Letter/Application; Congressman Baron Hill
 - *STAG Grant information*

➤ GENERAL INFORMATION

- Common Water/Sewer Department Issues:
 - **www.JNRU.org**
 - Recent updates/additions
 - Meeting minutes (Draft?)
 - Pay Your Bill
 - A few customers responded favorably to the request for input through the Contact link about providing online, ACH and credit card payment options.
 - Upcoming Additions (Still to come...)
 - IDEM documents that show the progression of the Districts formation, board member appointments, and Agreed Orders
 - Engineering Reports for the Phase 1 Sewer Expansion, Hayden Sewer Project, Wastewater Treatment Plant Project, and the CSL Sewer Project.
 - From the Manager...
 - Articles coming slow...



▪ **Staff Training**

- Recent and ongoing training includes:
 - Three field crew members are attending a wastewater operator course in preparation for their State certification exams in May.
 - Commercial Drivers License (CDL) training and testing.
 - Water & Sewer Construction Inspection course.
- Later this year...
 - Three field crew members will attend a drinking water operator course in preparation for their State certification in November.

▪ **2007 Sewer Rate Increase (cont...)**

- August 1, 2007 is the next scheduled sewer rate increase. I've contacted Doug Baldessari, with H.J.Umbaugh & Associates, to discuss the use of these additional funds during the one-year period before the 2004 SRF Bond payments increase. Doug's initial interpretation indicated no problem using these funds, as originally planned, on capital improvement projects. He is following up with another interpretation from Patty Zelmer at Ice Miller. We are still waiting on that interpretation.

○ Water Department

▪ **Meter reading**

- Cold weather problems with the sewer system delayed reading meters to the point of having to *estimate* meter readings for the month of February. The process has gone smoothly and any account problems that were identifiable prior to estimating were addressed.

○ Sewer Department

▪ **Wastewater Treatment Plant (WWTP)**

- No Violations in February: Discharge from the SBR began on February 26, 2007. The raw sewage flow was stored in the old lagoon system until the 26th. The water in the lagoons will be pumped up to the SBR for treatment over the next few months as the process allows or dictates.



- **IDEM Agreed Order; WWTP / CSERP**
 - IDEM Inspection response letter (Attached)
 - Pending funding to complete projects.

- **Collection System Improvements**
 - The field crew was recently restructured to focus two full-time employees on the priority of repair and rehabilitation of the sewer collection system. The intent is to prioritize and estimate costs for improvement tasks outlined in the Collection System Evaluation and Rehabilitation Plan (CSERP) in order to complete each affordable task within budget. Initial priorities are as follows:
 - Correct problems identified in the 2006 smoke tests.
 - Perform and document lot-to-lot inspection of sewer laterals and make affordable repairs.
 - Replace undersized gravity sewer mains in problem areas.
 - Customer problems in the collection system...
 - As crews are attempting to make repairs, customers (or occupants) are threatening staff with the release of their dogs, use of weapons and/or physical harm in an effort to ban access to their property, for any reason. In one instance the deputy sheriff's response to our call was to tell our crew to "duck". CUSTOMER SUPPORT and COUNTY SUPPORT ARE CRUCIAL TO THE SUCCESS OF THESE PROJECTS.

- **GRANTS**
 - City of Lawrenceburg, "Indiana Economic Development Revenue Sharing Grant Program"
 - Heavily dependent upon ties to "economic development", matching funds, and support from various levels of government, etc...
 - April 1st, 2007 deadline; cannot be met this year.
 - No second round this year, but there probably will be next year.
 - State and Tribal Assistance Grant (STAG)
 - Congressman Baron Hill will decide which projects he submits for consideration based on their merits. (See attachment)



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DOCUMENTS TO REMEMBER (Signed)

- Board Meeting Minutes approval
 - **February 19, 2007: (Monthly Meeting)**

- Claim Dockets
 - **February 2007**

- DMR/MRO signatures
 - **February 2007 Reports**