



## Manager's Agenda

### **Board Meeting**

May 21, 2007

#### ➤ **DOCUMENTS ATTACHED**

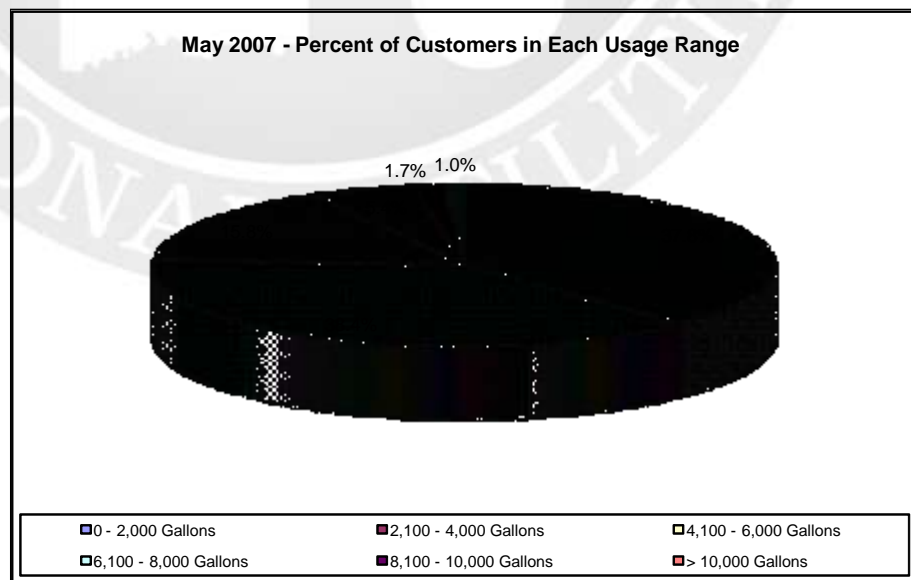
- Agenda
- Meeting Minutes
  - *March 19, 2007, regular monthly* (Agenda Item)
- Claim & Transfer Dockets
  - *March 2007* (Agenda Item)
  - *April 2007*
- Monthly Financial Charts
  - *April 2007*
- Customer Usage Breakdown
  - *Charts; January –May, 2007*

#### ➤ **GENERAL INFORMATION**

- Common Water/Sewer Department Issues:
  - **[www.JNRU.org](http://www.JNRU.org)**
    - Recent updates/additions
      - Meeting minutes (Draft)
      - Pay Your Bill
        - There have not been enough requests for the credit card payment option to be implemented affordably, however, the ACH payment option can be setup. Greentree Applied Systems, Inc. (JNRU's billing software provider) first requires that several (15-20) customers' sign up for ACH bill payments in order for them to perform the necessary setup work and testing to implement this option.
    - Upcoming Additions (Still to come...)
      - IDEM documents that show the progression of the Districts formation, board member appointments, and Agreed Orders
      - Engineering Reports for the Phase 1 Sewer Expansion, Hayden Sewer Project, Wastewater Treatment Plant Project, and the CSL Sewer Project.



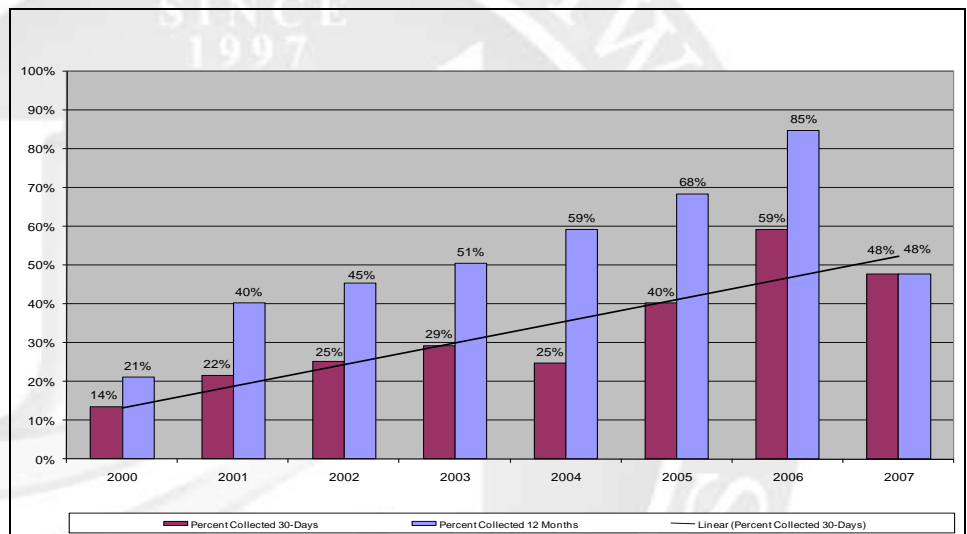
- From the Manager...
  - Articles coming slow ...next topic: “Those !@#%\$^&\* Availability Fees”, as customers’ are calling them.
- **Staff Training**
  - Recent and ongoing training includes:
    - JNRU now has one more State Certified “Class II” Wastewater Treatment Plant Operator: *Jeff Maddux*.
    - JNRU now has two more Class “B” CDL drivers: *Ron Marion* and *Jeff Maddux*.
    - JNRU now has two more employees recently trained and tested in Water & Sewer Construction Inspection: *Ron Marion* and *Jeffrey Fish*.
  - Later this year...
    - Two field crew members will re-test to be State Certified “Class I” Wastewater Treatment Plant Operators.
- **Customer Usage Breakdown (Chart)**
  - The pie-chart below provides customer service usage for May 2007 in 2,000-gallon increments, shown by percentages for each range of usage. The data going into this chart shows a detailed accounting of how much water customer’s use in specific ranges as well as how much water the *average* customer uses; the average water use for *May is 2,800 gallons (\$79.10)*. Charts with data are available to customers and will soon be posted on the website.





▪ **Availability Fees**

- Availability Fees have obviously been difficult to collect for years, and customers still tend to have very little understanding of why they must pay the fees. This will be the next topic that I would like to address in the Manager’s Article on the JNRU website. The 30-day collections of Availability Fees are down from last year as indicated in the chart below:



- The most apparent cause for the lapse in 30-day collections is the Availability Fees still unpaid by [REDACTED] and his investors. Mr. [REDACTED] was invited to attend the Board meeting and, even though he made no commitment to attend, he was placed on the meeting agenda under New Business. The billed accounts he manages are summarized below:

Name	# of Accounts	Amount Billed	Amount Paid	Balance	Penalties	Total Due
[REDACTED]	214	\$ 20,400.00	\$ 1,344.00	\$ 19,056.00	\$ 1,905.60	\$ 20,961.60
[REDACTED]	30	\$ 2,880.00	\$ 2,880.00	\$ -	\$ -	\$ -
[REDACTED]	4	\$ 384.00	\$ 384.00	\$ -	\$ -	\$ -
[REDACTED]	6	\$ 576.00	\$ 576.00	\$ -	\$ -	\$ -
[REDACTED]	10	\$ 960.00	\$ -	\$ 960.00	\$ 96.00	\$ 1,056.00
[REDACTED]	11	\$ 1,056.00	\$ -	\$ 1,056.00	\$ 105.60	\$ 1,161.60
[REDACTED]	16	\$ 1,536.00	\$ -	\$ 1,536.00	\$ 153.60	\$ 1,689.60
[REDACTED]	3	\$ 288.00	\$ -	\$ 288.00	\$ 28.80	\$ 316.80
<b>Total</b>	<b>294</b>	<b>\$ 28,080.00</b>	<b>\$ 5,184.00</b>	<b>\$ 22,896.00</b>	<b>\$ 2,289.60</b>	<b>\$ 25,185.60</b>

Note: All payments made were mailed on April 17, 2007 from [REDACTED], therefore adjustments had to be made to remove penalties from the paid accounts



▪ **2007 Sewer Rate Increase (cont...)**

- August 1, 2007 is the next scheduled sewer rate increase. I've contacted Doug Baldessari, with H.J.Umbaugh & Associates, to discuss the use of these additional funds during the one-year period before the 2004 SRF Bond payments increase. Doug contacted Patty Zelmer from Ice Miller's office who suggests that these funds should be available for other utility uses unless JNRU's number of Equivalent Dwelling Units (EDUs) grow past 1,418 (ref. Annual Growth Revenue). At that point the District must begin prepaying SRF on the Series B bonds in accordance with the Financial Assistance Agreement.

○ Water Department

▪ **Customers for lower purchased water rates...**

- Customers have taken an interest in approaching Jennings Water, Inc. (JWI) to request lower purchased water rates. These customers have organized a written petition and spoke to State Representative Dave Cheatham (District 69) and Terry Goodin (District 66). Their efforts to attend JWI board meetings to inquire about the rates were rejected by JWI.
- Designate JNRU Board member and manager to attend JWI meetings.
- Questions/Discussion topics to address with the JWI Board:
  - Who on the JWI Board represents JNRU
  - Surrounding Utilities Rate Tiers for discussion...
  - JWI offering the City a wholesales rate as low as \$2.30/1,000 gallons v. JNRU rate of \$4.15/1,000 gallons. City rejected JWI offer referencing their own study indicating the acceptable rate would be approximately \$1.85/1,000 gallons.

▪ **Consumer Confidence Reports**

- Coming in June...

▪ **Stage 2 Disinfection Byproduct Rule**

- Sampling and reporting will begin in July.



○ Sewer Department

▪ **Wastewater Treatment Plant (WWTP)**

- Two Violations in April: Two E-coli violations occurred in April that were caused by an electrical/PLC control problem affecting the effluent flow rate and normal poor settling transitioning from winter to summer operations. The effluent flow rate was adjusted manually to create a longer UV disinfection contact time.

▪ **IDEM Agreed Order; WWTP / CSERP**

- Pending funding to complete projects.

▪ **Collection System Improvements**

- Station No.3 received a much needed improvement to the electrical service and control panel. The REMC upgraded the station from a 200-amp service to a 400-amp service at no charge, and the pump control panel was replaced by Pristine Electric, Inc.
- Several station pumps and vacuum leaks in the collection system were repaired during the past three months.
- The vacuum system has extremely demanding operation and maintenance (O&M) requirements (very time consuming and costly).

▪ **Grants; The process begins ...**

- Vince Sommers; presentation of timeline...Agenda item
  - Setting priorities, ...
  - Public participation..., backing
  - Contacting County, State and Federal Representatives
- City of Lawrenceburg, "Indiana Economic Development Revenue Sharing Grant Program"
  - Heavily dependent upon ties to "economic development", matching funds, and support from various levels of government, etc...
  - April 1<sup>st</sup>, 2008 deadline; there will probably be two rounds next year.
- State and Tribal Assistance Grant (STAG)
  - Congressman Baron Hill will decide which projects he submits for consideration based on their merits.



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## DOCUMENTS TO REMEMBER (**Signed**)

- Board Meeting Minutes approval
  - **March 19, 2007: .....** (Monthly Meeting)
- Claim Dockets
  - **March 2007**
  - **April 2007**
- DMR/MRO signatures
  - **April 2007 Reports**