



## Manager's Agenda

### **Board Meeting**

June 15, 2009

#### **DOCUMENTS ATTACHED**

- Agenda
- Meeting Minutes
  - May 18, 2009 .....(Board Agenda)
- Claims & Transfers
  - May 2009 .....(Board Agenda)
- Monthly Financial Planning Charts
  - May 2009
- Documents; Commonwealth Engineers. Inc. (CEI)
  - Invoice No. 24601; WWTP .....(Board Agenda)
  - Invoice No. 24602; Master Pressure Control Valve Station design .....(Board Agenda)
- Ordinance No.2009-2
  - Amending Water Rates & Charges.....(Board Agenda)
- Ordinance No. 2009-3
  - Sewage Works Funding for Construction.....(Board Agenda)
- Financial Assistance Agreement
  - Sewage Works Funding for Construction.....(Form Review)
- 2009 Bond Anticipation Notes
  - Sewage Works Funding for Construction.....(Form Review)
- Certificate of Counsel
  - Sewage Works Funding for Construction.....(Form Review)

#### **DEPARTMENTAL INFORMATION**

- Sewer Department
  - **Wastewater Treatment Plant (WWTP)**
    - One E-Coli violation in May: caused by a heavy rain event combined with algae growth in the post EQ basin; heavy rain increased discharge rate and algae interferes with the UV disinfection, especially at higher flow rates.
  - **Sewer Project Update**
    - Field Work; the JNRU field crew will *continue* working on the sewer collection system as listed below:



- **Plans & Specifications:**
  - Preliminary work to verify existing sewer system locations and best placement for new installations, relocation, and special circumstances is complete except for review of draft design drawings prior to finalizing for construction.
- **Lot-To-Lot Survey: ONGOING**
  - Field staff have surveyed approximately 2,200 (of approximately 4,000) lots and indicated their findings on maps as follows:
    - **OK**; no problems found
    - **Don't know**; lot is tapped, but couldn't find the lateral or cleanout
    - **Problem**; an open lateral or cleanout was identified
- **Sewer lateral valves**; sewer lateral valves are being bid as an alternative to aid in keeping storm water out of the sanitary sewers.
- **Sewer Improvement Project Schedule** *(Updated June 15, 2009)*
  - JNRU Submits Pre-Engineering Report (PER)..... March 2009
  - ISFA Authorizes Plans & Specifications..... March 2009
  - IDEM Approves SRF PER ..... (1<sup>st</sup> week) July 2009
  - JNRU Submits Plans & Specifications to IDEM..... August 2009
  - IDEM Issues Construction Permit ..... September 2009
  - JNRU Advertises for Construction Bids..... September 2009
  - JNRU Opens Construction Bids..... September 2009
  - JNRU Closes on SRF Financing..... October 2009
  - Construction Begins..... October 2009
  - Construction Substantially Complete..... February 2011
  - Initiation of Operation ..... March 2011
- **Community Development Block Grant Program**
  - Disaster Recovery, Appropriation #2; A public hearing was held on June 8, 2009 at the County Commissioner's meeting where they voted unanimously to sponsor the grant application for over \$7 million to build a new waste treatment facility and to rebuild a significant portion of the Country Squire Lakes community sanitary sewer system. **I would like to express a sincere appreciation for the commissioners' support. THANK YOU, very much!!!**
- **Request for Sewer Service becoming more frequent**
  - Phase 1 A-B; I've answered a number of questions about the upcoming sewer improvement projects focused on the repairs of Country Squire Lakes' sanitary sewers and the JNRU Waste Treatment Plant, which is leading to



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more and more questions from the Phase 1 area residence and business owners about when they're going to get sewers. I have clarified to them that there are no Phase 1 area sewer projects underway right now and that they should contact the local health department, county commissioners and IDEM if they have sewage disposal problems that needs addressed.

- **Jeanette Allen; 2490 W. CR 300 N.;**
  - Mrs. Allen has expressed her appreciation for JNRU's work on her drainage pipe. All of our work on this project should be complete now.
- Water Department
  - **Water Rate Study (periodic rate review)**
    - H.J. Umbaugh & Associates have completed the review of water service rates. They will present their final report this evening. Mary Ann Gay prepared a Water Rate Ordinance for introduction and first reading, also during tonight's board meeting.
  - **Capital Purchases**
    - Pressure Reducing Valves; Drawings and specifications are in draft review form awaiting our comments. Final versions of each should be complete by the end of June and we'll order the PRVs in early July.
  - **Water Loss**
    - January-May water loss average is 14%.
  - **Installation of Flush Hydrants (Ongoing...)**
    - JNRU purchased fourteen (14) flush hydrants in 2008 and they are now on schedule for installation beginning this ~~spring~~ summer.
- Common Water/Sewer Department Information:
  - **Country Squire Lakes (CSL) Home Owner's Association**
    - STILL PENDING; Dues & Assessments: Cadie and I attended the CSL Board's executive session on May 12, 2009 to discuss the Dues & Assessments billing dispute. The CSL board and staff members in attendance were very cordial and listened as well as participated in the discussion. Ultimately, they plan to discuss it further in private, but indicated that they would drop all of the penalties and service charges once the dispute was resolved and were entertaining the option proposed to JNRU in March (*JNRU*



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*doesn't bill CSL for availability fees and CSL doesn't bill JNRU for dues & assessments).* The JNRU board has already agreed to that option.

- **Credit Card Payments**
  - Four months and still going strong. We'll compile the transaction data again at the six-month mark (August 2009).
  
- **Ongoing Topics, cont...**
  - IDEM Agreed Orders
  - De-annexation of District area outside of CSL (*need to begin soliciting CSL board members prior to de-annexation*)
  - Sewer Project Financing (legal obligations)
  - Rate setting requirements
  - Impact on the customer
  - Sewage Works Bond Payments;
  - 2009-2012 Budgets; changes for 2009 and beyond
  - Other Capital Purchases