



Manager's Agenda

Board Meeting

July 20, 2009

DOCUMENTS ATTACHED

- Agenda
- Meeting Minutes
 - June 15, 2009(Board Agenda)
- Claims & Transfers
 - June 2009(Board Agenda)
- Monthly Financial Planning Charts
 - June 2009
- Documents; Commonwealth Engineers. Inc. (CEI)
 - Invoice No. 24757; WWTP (Preliminary).....(Board Agenda)
 - Invoice No. 24758; WWTP (Final)(Board Agenda)
 - Invoice No. 24759; Soil Exploration(Board Agenda)
 - Invoice No. 24760; Master Pressure Control Valve Station design(Board Agenda)

DEPARTMENTAL INFORMATION

- Sewer Department
 - **Wastewater Treatment Plant (WWTP)**
 - Ammonia, TSS and SSO violations in June: Weekly ammonia violation caused by the loss of an aerator in SBR No.2, which reduced aeration and mixing capabilities; the aerator was inoperable for four days because a crane (large crane) to remove the equipment was unavailable during that time.
 - **Sewer Project Update**
 - Field Work; the JNRU field crew will *continue* working on the sewer collection system as listed below:
 - **Plans & Specifications:**
 - Ongoing; review of design drawings prior to finalizing for construction.
 - **Lot-To-Lot Survey: COMPLETE**
 - Field staff have surveyed 4,006 lots and documented their findings on maps and in an Excel Booklet



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

- **Sewer Improvement Project Schedule**
 - *JNRU Submits Pre-Engineering Report (PER)..... March 2009*
 - *ISFA Authorizes Plans & Specifications..... March 2009*
 - *IDEM Approves SRF PER..... (1st week) July 2009*
 - *JNRU Submits Plans & Specifications to IDEM..... August 2009*
 - *IDEM Issues Construction Permit..... September 2009*
 - *JNRU Advertises for Construction Bids..... September 2009*
 - *JNRU Opens Construction Bids..... September 2009*
 - *JNRU Closes on SRF Financing..... October 2009*
 - *Construction Begins..... October 2009*
 - *Construction Substantially Complete..... February 2011*
 - *Initiation of Operation..... March 2011*

- Water Department
 - **Water Rate Study (periodic rate review)**
 - H.J. Umbaugh & Associates have completed the review of water service rates. Water Rate Ordinance No.2009-3 is ready for second reading and adoption. I recommend that the new rate be effective on the September 1, 2009 billing date.

 - **Capital Purchases**
 - Pressure Reducing Valves; Drawings and specifications are complete. We're behind schedule for ordering materials, but we still plan to complete the installation by the end of 2009.
 - Radio-read water meters; I would like to invite the board to a special meeting prior to the August board meeting for a presentation on radio-read technology.

 - **Water Loss**
 - January-June water loss average is 14%.

 - **Installation of Flush Hydrants (still delayed...)**
 - JNRU purchased fourteen (14) flush hydrants in 2008 and they are now on schedule for installation beginning this summer.

- Common Water/Sewer Department Information:
 - **Credit Card Payments**
 - Five months and still going strong. We'll compile the transaction data again at the six-month mark (August 2009).

 - **Ongoing Topics, cont...**



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

- IDEM Agreed Orders
- De-annexation of District area outside of CSL (*need to begin soliciting CSL board members prior to de-annexation*)
- Sewer Project Financing (legal obligations)
- Rate setting requirements
- Impact on the customer
- Sewage Works Bond Payments;
- 2009-2012 Budgets; changes for 2009 and beyond
- Other Capital Purchases