



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

Jennings Northwest Regional Utilities
Meeting Minutes
Jennings Northwest Regional Utilities Office
April 10, 2024

President Brian Hatfield called the meeting to order at 5:00 P.M.

Roll call was performed. The following members were present: Brian Hatfield, Marshall Jenkins, Dale Boyd, Mike Gerth (5:03 PM) and Judi Johnson-Stevens. Also in attendance: Andrew Klescht (Utilities Manager), Jeff Maddux (Utility Superintendent), Kayla Zimmerman (Attorney), Chelsea Kummer (CSR) and (0) members of the public.

Approval of Minutes:

March 13th, 2024, minutes were presented. Judi Johnson-Stevens made the motion to approve the and Dale Boyd seconded the motion and the motion passed (4-0). Mike Gerth not present.

Members of the public:

There were no members of the public present. Utility Manager Andrew Klescht presented a large leak adjustment for a customer. A customer at Lot 3155 had a leak of 58,100 Gallons. After discussion a water adjustment of \$523.77, a sewer adjustment of \$737.28 and a sales tax adjustment of \$36.66 were approved. Judi Johnson-Stevens made the motion to approve the adjustment and the motion was seconded by Marshall Jenkins and passed unanimously (5-0).

Superintendent Report: Jeff Maddux

Jeff Maddux gave a verbal report. The Hycor is now online and being used as primary screening. The drum screen is also online as a backup screening.

The concrete pad at the wastewater plant was discussed. 4 quotes were presented, the lowest bid was \$1,100 from Wes Solutions, Jeff also felt Wes Solutions had the best presentation. After brief discussion Dale Boyd made the motion to approve Wes Solutions and it was seconded by Mike Gerth. The motion was approved (5-0). Pull from account 5036.

In the March 2024 meeting a yearly contract with Hach was discussed. It was adopted pending legal approval. It was noted that to be released from the agreement, JNRU would need to provide 90 days of prior notice.

Manager's Report: Andrew Klescht

Utility Manager Andrew Klescht provided a verbal report. Internet has been installed at the wastewater plant and the new service at the office is planned to be online in the coming weeks in conjunction with the new phone system. There should be significant savings once both changes are made. The SBOA audit is complete, the exit conference is still pending, and updates will be given as they are received. Beginning in May 2024, we will begin using voucher registers



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to come into better compliance with SBOA requirements. The pillar policy is coming due for an update and renewal.

The next item for discussion was discussion for a larger leak adjustment policy. After discussion the board gave guidance to overhaul the current leak adjustment policy to raise the maximum to \$1000 sewer adjustment. The form will need to be updated and a written policy also needs to be presented and adopted. It was tabled until May 2024, the motion to table was made by Marshall Jenkins and seconded by Judi Johson-Stevens, motion to table was approved (5-0).

Previously a policy to establish a procedure to allow a free meter setting to assist sellers with home inspections was presented, it was previously tabled until legal could review the proposed policy. After minor grammatical changes Mike Gerth made a motion to adopt the policy and the motion was seconded by Marshall Jenkins and the motion passed unanimously (5-0).

Previously discussed handbook changes were brought up for adoption, Judi Johnson-Stevens made the motion to adopt the handbook as presented and Marshall Jenkins seconded the motion and the motion passed unanimously (5-0).

Treasurer's Report: Mike Gerth

Mike Gerth gave a verbal report.

Claims were discussed and after discussion Marshall Jenkins made the motion to approve the claims and it was seconded by Dale Boyd and the motion to approve the claims was approved (5-0).

Old Business:

The RFP for the study has been published and Kayla's office at this time has received interest from 3 firms. President Hatfield discussed the 4 entities involved including, JNRU, County, County TIF and the North Vernon City TIF, each signing on for up to \$25,000 each, each with one representative. The RFP and its goals were then talked about at length and who the representative from JNRU would be. Marshall Jenkins made the motion to elect Brian Hatfield as the representative for JNRU on the scoring committee and Mike Gerth seconded the selection and the motion passed (4-0-1) with Brian Hatfield abstaining.

New Business:

No new business was presented.

Adjournment:

Motion to adjourn was made by Marshall Jenkins and Dale Boyd seconded the motion. Motion passed (5-0) The meeting adjourned at 5:55 P.M.

Members

Signatures



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Brian Hatfield

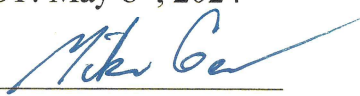
Marshall Jenkins

Mike Gerth

Dale Boyd

Judi Johnson-Stevens

ATTEST: May 8th, 2024


Mike Gerth, Secretary





