



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

Jennings Northwest Regional Utilities
Special Meeting Minutes
Jennings Northwest Regional Utilities Office
June 26, 2024

Vice President Marshall Jenkins called the meeting to order at 3:00 P.M.

Roll call was performed. The following members were present: Marshall Jenkins, Mike Gerth, Dale Boyd, Judi Johnson-Stevens. Also in attendance: Andrew Klescht (Utilities Manager), Jeff Maddux (Utility Superintendent), Chelsea Kummer (CSR) and (0) members of the public.

Members of the public:

There were no members of the public present.

Discussion and Purchase Approval for Blower Part:

Utility Superintendent Jeff Maddux discussed blower #3 at the wastewater plant. It has failed and the replacement part that is needed is \$10,888.00 installed or \$9,628.00 not installed. We have been able to get the blower to run but are unsure of the longevity of the part since the failure. It is still Jeff's recommendation that we replace the part. There was discussion among the board. It was determined that we should not wait to order the replacement part. After discussion Mike Gerth made the motion to purchase the part and have BL Anderson install it and the motion was seconded by Dale Boyd. Motion carried (4-0).

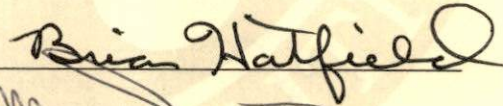
Adjournment:

Motion to adjourn was made by Judi Johnson-Stevens and Dale Boyd seconded the motion. Motion passed (4-0) The meeting adjourned at 3:11 P.M.

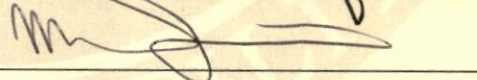
Members

Signatures

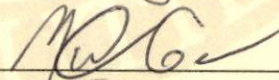
Brian Hatfield



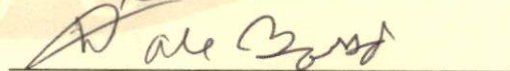
Marshall Jenkins



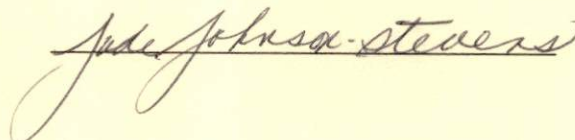
Mike Gerth



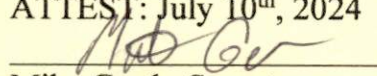
Dale Boyd



Judi Johnson-Stevens



ATTEST: July 10th, 2024


Mike Gerth, Secretary



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Jennings Northwest Regional Utilities
Meeting Minutes
Jennings Northwest Regional Utilities Office
June 12, 2024

President Brian Hatfield called the meeting to order at 5:00 P.M.

Roll call was performed. The following members were present: Brian Hatfield, Marshall Jenkins (Via Phone Conference), Mike Gerth, Dale Boyd, Judi Johnson-Stevens. Also in attendance: Andrew Klescht (Utilities Manager), Jeff Maddux (Utility Superintendent), Kayla Zimmerman (Attorney), Chelsea Kummer (CSR) and (0) members of the public.

Approval of Minutes:

The May 8th, 2024, minutes were presented. Mike Gerth made the motion to approve the minutes and Judi Johnson-Stevens seconded the motion and the motion passed (5-0).

Members of the public:

There were no members of the public present.

Superintendent Report: Jeff Maddux

Jeff Maddux gave a verbal report. We have had an increase in new taps with the increased home activity beginning to take place in CSL. Jeff informed the board that management will soon begin to investigate the purchase of a new road boring machine when a new water tap needs to cross under a road. Our current boring machine is more than 30 years old. Once we can get multiple quotes for new units they will be brought back before the board for consideration.

Manager's Report: Andrew Klescht

Andrew Klescht gave a verbal report for the month of May. Jeff Maddux PTO buyout was discussed but we have not spoken with Integrity Wealth Management regarding the best path forward yet.

The next item of discussion was the Lead Customer Service Representative position. Chelsea Kummer accepted the Lead Customer Service Representative position on March 1st, after former Office Manager Cindy Summerfield retired. Upon accepting the position and the added responsibility Chelsea Kummer accepted a dollar raise, 50 cents upon accepting the position and 50 cents after a 90-day probation if the probation was a success. After the 90 probation Andrew did a review with Chelsea. Andrew stated that he felt she had a successful probation period and has more the met the expectations set forth for this position. He was recommending continuing with the 2nd 50 cent increase. The board asked what the extra responsibilities were between Lead CSR And the CSR, Andrew explained the leadership roles and responsibilities of the Lead CSR. There was discussion amongst the board members. Members of the board felt the wage after the new increase of \$17.80 would be too low for the



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level of responsibility and position. Some members voiced concerns that an extra merit raise again withing the same year and a precedent that may be set. Various rates were discussed ranging from \$18.00 to \$20.00. Marshall noted he would prefer closer to \$18.50; Mike was not in favor of anything over \$18.00. Dale, Judi and Brian were in favor of a rate more than \$19.00. After more discussion including building a pay matrix for the entire utility to alleviate issues in the future and better build a longer-term budget, Dale Boyd made the motion to increase Chelsea Kummer to \$20.00 an hour effective Monday June 17, 2024. The motion was seconded by Judi Johnson-Stevens and the motion to raise the pay of Lead Customer Service Rep Chelsea Kummer to \$20.00 was approved (4-1) with Mike Gerth voting against.

The last order of business was the discussion for the 2025 budget, the board wants to review the possibility of offering a stipend in exchange for accepting insurance coverage, as a cost cutting measure for the utility.

Treasurer's Report: Mike Gerth

Mike Gerth gave a verbal report.

Claims were discussed and after discussion Judi Johnson-Stevens made the motion to approve the claims and it was seconded by Dale Boyd and the motion to approve the claims was approved (5-0).

Old Business:

The RFP for the study was discussed, all submissions have been received, 2 were received. President Hatfield gave an update informing those in attendance that he will be going to the county TIF and the County Council to seek their appropriations for the final funding of the study. Once funding is secured each unit will select a representative to score the proposals and move forward with the study.

President Hatfield discussed giving the private drive JNRU holds and maintains to the county. The county has not confirmed whether they can accept it yet, but it appears they will. Currently JNRU must maintain approximately 1000 feet of private road without any public funds.

Judi Johnson-Stevens discussed the situation between JNRU and some of the assistance agencies locally. It was discussed whether JNRU and the agencies could work closer to help prevent abuse or not. With the agencies being independent of JNRU entirely it is not recommended JNRU do anything outside of our standard policies regarding assistance.

New Business:

Jeff Maddux discussed his desire to invest in a new road boring machine for water taps that require an under the road bore. The desire for a new unit is due in part to the uptick in new constructions and taps in CSL. The current unit is at minimum 30 years old and is beginning to fall into a state of disrepair. After discussion the board advised Jeff to begin to research road boring units for further consideration during the 2025 budget discussions.



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Adjournment:

Motion to adjourn was made by Dale Boyd and Judi Johnson-Stevens seconded the motion. Motion passed (5-0) The meeting adjourned at 5:41 P.M.

Members

Brian Hatfield

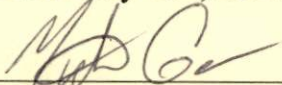
Marshall Jenkins

Mike Gerth

Dale Boyd

Judi Johnson-Stevens

ATTEST: July 10th, 2024


Mike Gerth, Secretary

Signatures

