



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

Jennings Northwest Regional Utilities
Meeting Minutes
Jennings Northwest Regional Utilities Office
May 08, 2024

President Brian Hatfield called the meeting to order at 5:00 P.M.

Roll call was performed. The following members were present: Brian Hatfield, Marshall Jenkins, Mike Gerth (5:13 PM) and Judi Johnson-Stevens. Also in attendance: Andrew Klescht (Utilities Manager), Jeff Maddux (Utility Superintendent), Kayla Zimmerman (Attorney), Chelsea Kummer (CSR) and (0) members of the public. Dale Boyd was not in attendance.

Approval of Minutes:

The April 10th, 2024, minutes were presented. Marshall Jenkins made the motion to approve the minutes and Judi Johnson-Stevens seconded the motion and the motion passed (3-0). Mike Gerth and Dale Boyd were not present.

Members of the public:

There were no members of the public present.

Mike Gerth arrived at 5:13 PM.

Superintendent Report: Jeff Maddux

Jeff Maddux gave a verbal report. Jeff Maddux passed out a copy of the sludge profile we did in house. It shows a lower sludge depth than previous profiles, it is believed this may be in part due to prior bug treatments of the sludge. Toric will soon be on site to bring the alarm portion of the SCADA online. We will be starting the verification portion of the lead service line inventory next week weather permitting.

Manager's Report: Andrew Klescht

Utility Manager Andrew Klescht provided a verbal report. Andrew informed the board that during the past week, Andrew, Marshall, and Judi had a brief workshop regarding the handbook and some changes that will be presented at the June meeting for consideration and adoption.

Previously there were discussions to clarify the leak adjustment policy. Andrew presented the board with a defined sewer leak adjustment policy defining what it is and how we process them. A new and updated form was also presented with a new defined \$1,000 max limit that Management can do in the office. Marshall Jenkins made a motion to adopt both the policy and form as presented and the motion was seconded by Mike Gerth and the motion passed (4-0).

The pool fill adjustment had been previously briefly discussed and no action had been taken, there were no plans to adopt a policy for sewer adjustments on pool fill ups for 2024. Over the last several weeks customers have shown a lot of concern over the choice to not adopt the



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policy, many customers asked management to bring it before the board once more. There was discussion regarding the adoption of the policy for 2024. There will need to be more office oversight to ensure the usage is strictly for pools, there will be no exceptions for receiving the credit. Marshall Jenkins made the motion to adopt the Pool Fill Adjustment Program for 2024, the motion was seconded by Judi Johnson-Stevens and the motion passed (3-1) with Mike Gerth voting against.

Jeff Maddux's PTO was up next for discussion, currently he has a liability of 662.08 hours. The board has discussed buying down his liability if Jeff were to ever separate from the utility. After talking with Jeff he has agreed to settle at up to 500 hours buyout, with the rest of the hours falling under the revised PTO Policy of a limit of 240 hours to carryover. The board wants to give Jeff time to decide what will be the best way for Jeff to do the buyout. The motion to table was made by Marshall Jenkins, and seconded by Mike Gerth and the motion to table passed unanimously (4-0).

Treasurer's Report: Mike Gerth

Mike Gerth gave a verbal report.

Claims were discussed and after discussion Marshall Jenkins made the motion to approve the claims and it was seconded by Judi Johnson-Stevens and the motion to approve the claims was approved (4-0).

Old Business:

The RFP for the study was once again discussed, all submissions must be submitted to Kayla Zimmerman's office by May 20, 2024.

President Hatfield gave an update from the last commissioners meeting: the county has committed to \$50,000 or up to half of the study cost to be split 4 ways.

New Business:

Brian has made an official request to the County Commissioners to take the drive between 300N and Country Manor, which is currently a private drive maintained by JNRU but is used extensively by the public and county services. Alex Zimmerman told Brian it was still being worked on. Brian will attend the Commissioner's meeting tomorrow to follow up.

Adjournment:

Motion to adjourn was made by Mike Gerth and Marshall Jenkins seconded the motion. Motion passed (4-0) The meeting adjourned at 5:54 P.M.

Members

Brian Hatfield

Signatures





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Marshall Jenkins

Mike Gerth

Dale Boyd

Judi Johnson-Stevens

ATTEST: June 12th, 2024


Mike Gerth, Secretary





